

Central Industrial LLC
“Quality Specification for Steel Suppliers”

Dear Partner in Customer Satisfaction,

To ensure that our Purchase Order requirements are clearly understood, and to state our conditions for acceptance or rejection of a shipment. To make certain our requirements are communicated to you, we are sending this letter for your files and referencing when filling orders for Central Industrial LLC 1330 Piedmont, Troy, Michigan 48083

1. All steel products must be produced to the latest A.S.T.M. specifications unless otherwise stated
2. All steel products must be marked and identified by the latest edition of A.S.T.M.- A6.
3. Each bundle in a shipment may contain only one heat number and must be marked.
4. Blocking must be 4 X 4 under and between lifts to allow for chains; small products must be containerized or palletized and shrink-wrapped.
5. Packing list furnished must reference our Purchase Order Number, clearly describe the Quantity, Size, Length, Grade, and heat numbers.
6. A Certified Mill Test Report representing the material shipped must be emailed, faxed to (248) 446-1550, or accompanies the material. Material purchased from sources other than producing mills must send test reports with the material. See the Central Industrial LLC “Quality Specification for Steel Suppliers.”
7. The test report must be complete, legible, and suitable for making good copies.
8. Receiving hours are 7:30 AM to 3:30 PM Monday through Friday by appointment only. The driver is to call (248) 446-0118 24HRS in advance for unloading schedule unless arraigned prior as rush order or local warehouses.
9. An item is not considered properly delivered until the material, shipping paperwork, and the test reports are received, identical in the identification and accordance with the specification order.
10. If we discover any discrepancies, the problem will be reported to you under our Quality Program. Payment terms will not begin until all problems are resolved.
11. Central Industrial LLC **must** be notified if any material deficiencies are discovered after shipment.
12. Central Industrial LLC **or** its customer shall afford the right to verify at your premises that products conform to the specified requirements.

By complying with the above requirements, you can help ensure the acceptance of your shipments and satisfaction of our end-user customer. We appreciate your past cooperation and hope you can assist us by meeting the above requirements.